

**NEW CREATION
LOCAL HUMAN RIGHTS COMMITTEE
MEETING MINUTES**

December 4, 2013

Group B

Kingdom Dominion

491 Southlake Blvd.

Richmond, VA 23236

(804) 350-9987

- I. Call to Order – Meeting was called to order by committee chair Kelly Murphy at 6:13 p.m. for the purpose of hearing business related to the New Creation Local Human Rights Committee.**
- II. Introductions – Members present: Kelly Murphy, Chair, Ruth Molyne, Sec., Monica Lewis
Members absent: Charisma Dixon, Vice-Chair**
- III. Approval of Draft Minutes for September 18, 2013 - The minutes were reviewed and it was recommended that they be approved as amended.
Action - Motion: Monica Lucas / Second: Ruth Molyne / Vote: Unanimous**
- IV. Public Comment – Monica Lewis shared the details for a worship service for people with disabilities at 2nd Baptist Church on December 15th at 3:00pm**
- V. Old Business:**
- 1. LHRC Follow-up RE: Quarterly Report Revisions for Periods April – June 2013 (2nd Qtr)**
- Group A revised reports were received for the following providers - Life Services, Supportive Intervention Services, Upside to Youth Development, We Care for You.
A motion was made to accept the revised reports as submitted.
Action - Motion: Monica Lucas / Second: Ruth Molyne / Vote: Unanimous**
 - Group B revised reports were received for More Solutions.
A motion was made to accept the revised report as submitted form More Solutions
Action - Motion: Monica Lucas / Second: Ruth Molyne / Vote: Unanimous**
 - Richmond Private Methadone clinic summarized complaints reported at a previous LHRC meeting.
A motion was made to accept the review with no additional comments from the LHRC
Action - Motion: Monica Lucas / Second: Ruth Molyne / Vote: Unanimous**
- VI. New Business:**
- 1. Review of Revised LHRC Meeting Dates and Reporting Months**
- 2. Review of LHRC Expectations RE: Provider Attendance at LHRC Meetings**
- 3. Review of LHRC Expectations RE: Requests for Written Documentation
This topic as discussed and a motion was made to defer this conversation until the Group A meeting scheduled for March 5, 2014.
Action - Motion: Monica Lucas / Second: Ruth Molyne / Vote: Unanimous**

VII. Quarterly Reports Review for Periods July 1, 2013 – September 30, 2013 – 3rd Quarter

GROUP A

- 1. Brother's Keeper**
- 2. Creative Youth Concepts**
- 3. EZETT Youth and Family Services**
- 4. First Class Living**
- 5. Global Intervention Services, LLC**
- 6. Hands Of Unity**
- 7. Johnson Family and Support Services**
- 8. Kingdom Dominion**
- 9. Life Services, Inc.**
- 10. Supportive Intervention Services, LLC**
- 11. Upside to Youth Development.**
- 12. We Care for You**

Reports were received timely from the following group A providers and no further information was requested: 1,2,3,5,6,8,10,11,12

A motion was made to accept the above mentions reports as submitted.

Action - Motion: Monica Lucas / Second: Ruth Molyne / Vote: Unanimous

Johnson Family and Support Services failed to submit their report to the LHRC. A motion was made to made the recommendation of citation for failure to submit written documentation.

Action - Motion: Monica Lucas / Second: Ruth Molyne / Vote: Unanimous

First Class Living submitted their report and the committee requested revisions to be submitted.

A motion was made to have First Class Living submit revisions to their 3rd quarter report no later than Close of Business December 18th 2013.

Action - Motion: Monica Lucas / Second: Ruth Molyne / Vote: Unanimous

Life Services submitted their report and the committee requested revisions to be submitted.

A motion was made to have Life Services submit revisions to their 3rd quarter report no later than Close of Business December 18th 2013.

Action - Motion: Monica Lucas / Second: Ruth Molyne / Vote: Unanimous

GROUP B

- 1. Greatness In You, LLC**
- 2. Harrison House**
- 3. Impact Youth Services & Impact Adult Services**
- 4. More Solutions**
- 5. La Solucion Familiar para Adultos y Ninos**
- 6. Open Arms Family Support Services**
- 7. ProActive Behavioral Services**
- 8. Richmond Private Methadone Clinic**
- 9. The MARCS Agency**
- 10. Therapeutic Interventions**
- 11. Prevention Services of Virginia**

Reports were received timely from the following group B providers and no further information was requested: 1,2,3,5,6,7,8,10

A motion was made to accept the above mentions reports as submitted.

Action - Motion: Monica Lucas / Second: Ruth Molyne / Vote: Unanimous

The MARCS Agency and La Solucion Familiar para Adultos y Ninos submitted their reports late. The committee reviewed them and there were no further documentation requested.

A motion was made to accept the late reports as submitted.

Action - Motion: Monica Lucas / Second: Ruth Molyne / Vote: Unanimous

A motion was made to recommend citation for The MARCS Agency and La Solucion Familiar para Adultos y Ninos for not complying with written documentation requirements.

Action - Motion: Monica Lucas / Second: Ruth Molyne / Vote: Unanimous

Prevention Services of Virginia failed to submit a written report.

A motion was made to recommend citation to Prevention Services of Virginia for not complying with written documentation requirements.

Action - Motion: Monica Lucas / Second: Ruth Molyne / Vote: Unanimous

VIII. Office of Human Rights Report:

Handouts:

1. Revisions to Quarterly & Annual Reports 2014
2. CHRIS Abuse Quick Reference Guide
3. CHRIS Complaint Quick Reference Guide
4. Review of Medicaid Memo RE: Changes to Community MH & Rehabilitative Services
5. Magellan Behavioral Health of VA – Orientation Sessions Information
6. Annual Report Reminder – Due by January 15, 2014 but not before January 1, 2014. Current Annual Report Form to be Used.

IX. Secretary's Report – All group B providers were present with the exception of Prevention Services of Virginia

X. Next Meeting Date: March 5, 2014 – GROUP A at Kingdom Dominion

XI. Adjournment – 7:17 p.m.